

BOARD OF TRUSTEES

CLOUD COUNTY COMMUNITY COLLEGE

May 29, 2018

MISSION

Cloud County Community College prepares students to lead successful lives and enhances the vitality of our communities.

CLOUD COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES

AGENDA - May 29, 2018

Meeting Place: Room 257 in the President's Addition
Time: 5:00 p.m.

1. Call to Order – 5:00 p.m.
2. Pledge of Allegiance
3. Adopt Agenda
4. Guests' Comments
5. Program Highlights – Cadaver Lab
6. Consent Agenda
 - A. Approval of Minutes of April 24, 2018
 - B. Treasurer's Report
 - C. Purchasing and Payment of Claims
 - D. Personnel
7. Reports
 - A. President's Message
 - B. Vice President for Academic Affairs
 - C. Vice President for Administrative Services
 - D. Vice President for Student Affairs and Advancement
 - E. Meetings Trustees Attended
8. Discussion Items
 - A.
9. Action Items
 - A. Scholarship Request
 - B. Approval of Legal Services Proposal
 - C. Approval of Athletic Insurance Bid
 - D. Approval of T-Bus Replacement Lease-Purchase
 - E. Accept Grant from Cloud County Commissioners for Solar Program
 - F. Approval of Overlay for T-Bird Village Parking Lot
10. Other
 - A. Special Board Meeting
11. Executive Session
12. Adjournment

NEXT MEETING – June 26, 2018

CLOUD COUNTY COMMUNITY COLLEGE
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May 29, 2018

ITEM NO: 1

AGENDA ITEM: Call to Order – 5:00 p.m.

ITEM TYPE:

COMMENT:

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ITEM NO: 2

AGENDA ITEM: Pledge of Allegiance

ITEM TYPE:

COMMENT:

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ITEM NO: 3

AGENDA ITEM: Adopt Agenda

ITEM TYPE: Decision

COMMENT:

Parliamentary rules recommend the adoption of the Agenda.

RECOMMENDED ACTION:

Adopt the Agenda for the May 29, 2018 Board of Trustees meeting.

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ITEM NO: 4

AGENDA ITEM: Guests' Comments

ITEM TYPE:

COMMENT:

Guest comments are limited to five minutes per person.

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ITEM NO: 5

AGENDA ITEM: Program Highlights – Cadaver Lab

ITEM TYPE: Information

COMMENT:

Joshua Urban will talk about the cadaver lab.

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ITEM NO: 6

AGENDA ITEM: Consent Agenda

ITEM TYPE: Decision

COMMENT:

- A. **Approval of Minutes of April 24, 2018.** The minutes of the regular meeting of April 24, 2018 are enclosed.

- B. **Treasurer's Report.** The Treasurer's Report as of April 30, 2018 shows a balance of \$7,969,169.29 at Central National Bank.

- C. **Purchasing and Payment of Claims.** The purchase orders are enclosed or are available from the Clerk of the Board.

- D. **Personnel.**
 - 1) Contract Renewal Recommendations for Administrative Personnel – 2018-2019. It is time for the Board of Trustees to renew the contracts for full-time administrative personnel for the 2018-2019 contract year. The list of people to be renewed is enclosed.

 - 2) Instructor in Wind Energy Technology. The Search Committee and the President recommend the appointment of Brendon Manes to the position of Instructor in Wind Energy on a full-time, KPERS-covered, professional employee contract effective August 13, 2018.

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ITEM NO: 6

AGENDA ITEM: Consent Agenda (Cont'd)

ITEM TYPE: Decision

COMMENT:

D. Personnel. (Cont'd)

- 3) Online Education and Business & Industry Coordinator. The Search Committee and the President recommend the appointment of Laura Leite to the position of Online Education and Business & Industry Coordinator on a full-time, KPERS-covered, professional services contract effective June 11, 2018.
- 4) Instructor in Nursing. The Search Committee and the President recommend the appointment of Angela Murray to the position of Instructor in Nursing on a full-time, KPERS-covered, professional employee effective August 13, 2018.

RECOMMENDED ACTION:

Approve the items included in the Consent Agenda as presented.

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(A) LIST

APPROVAL OF EXPENDITURES OR TRANSFERS OF COLLEGE FUNDS OVER \$10,000.

This list contains requests for approval of expenditures or transfers of college funds over \$10,000. For some of the items listed, checks will be released prior to the next Board meeting and approval of this list by the Board at this meeting will also authorize release of the checks. The other items, orders will be prepared, and the payment of claims will be approved at the next Board meeting.

1. 01-11-1539-524 USD 333 (Concordia)	Concurrent contract payments	\$ 11,690.00
2. 01-85-9100-741 Consolidated Management	Meals – 3-22 to 3-28	6,952.50
	Meals – 3-29 to 4-4	16,222.50
	Meals – 4-5 to 4-11	16,222.50
	Meals – 4-12 to 4-18	16,222.50
	Less Partial Advance Pmt	(33,452.20)
	Postage Credit	(50.00)

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ITEM NO: 7

AGENDA ITEM: Reports

ITEM TYPE: Information

COMMENT:

A. President's Message.

- 1) College and Community

B. Vice President for Academic Affairs

- 1) Strategic Planning
- 2) Program Updates

C. Vice President for Administrative Services.

- 1) Financial Overview
- 2) Facilities
- 3) Information Technology

D. Vice President for Student Affairs and Advancement.

- 1)

E. Meetings Trustees Attended.

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ITEM NO: 8

AGENDA ITEM: Discussion Items

ITEM TYPE: Discussion

COMMENT:

A.

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ITEM NO: 9

AGENDA ITEM: Action Items

ITEM TYPE: Decision

COMMENT:

- A. Scholarship** The amount to be requested from the Cloud County Community College Foundation for the Scholarship Program will not exceed \$85,000.

RECOMMENDED ACTION: Authorize the President to request from the Cloud County Community College Foundation not more than \$85,000 for the Scholarship Program.

- B. Approval of Legal Services Proposal.** Proposals for legal services were solicited and will be opened May 25, 2018. A recommendation will be brought to the meeting.

RECOMMENDED ACTION: Take action as appropriate.

- C. Approval of Athletic Insurance Bid.** Bids were solicited for Athletic Insurance. Enclosed is the recommendation.

RECOMMENDED ACTION: Approve the bid of Dissinger Reed in the amount of \$87,393 for basic and \$5,886 for catastrophic student athletic insurance coverage for the 2018-2019 fiscal year and authorize payment.

- D. Approval of T-Bus Replacement Lease-Purchase.** Enclosed is a recommendation for the lease-purchase for a bus.

RECOMMENDED ACTION: Approve the purchase of a replacement bus via lease-purchase agreement with Coach Masters of Kearney, Nebraska as presented for a total purchase price of \$358,775.50 and authorize payment from Auxiliary Funds.

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ITEM NO: 9

AGENDA ITEM: Action Items (Cont'd)

ITEM TYPE: Decision

COMMENT:

- E. Accept Grant from Cloud County Commissioners for Solar Program.** The Wind Energy Technology Department applied for a Meridian Way Funds grant through the Cloud County Commissioners to help with remodeling the classroom at Concordia High School for the Solar Energy program. The commissioners granted \$25,000 to be used for this project.

RECOMMENDED ACTION: Accept the grant of Meridian Way Funds from the Cloud County Commissioners in the amount of \$25,000 to be used for the Solar Energy classroom.

- F. Approval of Overlay for T-Bird Village Parking Lot.** Bids were solicited for a asphalt overlay in Parking Lot 5 and the T-Bird Village parking lot. Enclosed is a recommendation.

RECOMMENDED ACTION: Approve the bid from Hall Bros in the amount of \$109,831.75 for the asphalt overlay of T-Bird Village and Lot 5, and authorize payment of \$88,818.75 from Fund 85 – Campus Housing and \$21,013.00 from Fund 63.

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ITEM NO: 10

AGENDA ITEM: Other

ITEM TYPE:

COMMENT:

A. Special Board Meeting.

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ITEM NO: 11

AGENDA ITEM: Executive Session

ITEM TYPE: Executive Session

COMMENT:

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ITEM NO: 12

AGENDA ITEM: Adjournment

ITEM TYPE:

COMMENT: